

# World Geography Database User Guide

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## INTRODUCTION

Welcome to the User Guide for the **World Geography** database from **ABC-CLIO**. Taking a few minutes to tour the database using this simple guide will help you get the most this database has to offer. The World Geography database is an innovative resource and curriculum-driven instructional tool. An abundance of authoritative and comprehensive content, along with customizing capabilities, makes this a total system solution for your World Geography curriculum needs.

For more information on the World Geography database or this User Guide, contact us by phone at 1-800-368-6868 Monday through Friday, 7:30 am to 4:00 am Pacific Time, or by email at [service@abc-clio.com](mailto:service@abc-clio.com).

## LOGIN PROCESS

Accounts are given **TWO** types of usernames and passwords (or access codes):

### **Educator Support Site (History Hub) code**

This username and password combination gives educators access to History Hub—a separate website that allows educators and administrators to create Research Lists, align database content to their curriculum, set user preferences, access lesson plans, view account information, and much more.

### **Student Access Code**

This username and password combination allows students to access the database from school or home.

### ***Student Access***

Here are the directions students/public users should follow to access the non-staff version of the World Geography database.

1. Open a browser and go to <http://worldgeography.abc-clio.com>.
2. On the World Geography login screen, enter the username and password assigned to your class or non-staff users.

3. Click the **Log In** button.

### ***Educator Access***

This access code allows administrators and/or staff to access the History Hub website. Staff users may log in following the steps under **Student Access** above using the staff username and password, or they may log in through the Staff login page following the steps below.

1. Follow the steps under **Student Access** above, but direct the browser to **<http://databases.abc-clio.com>**.
2. Under **Go to Databases**, click on the World Geography icon.
3. Click on the **Educator Support Site** link at the upper right of the database's home page.
4. On the staff login screen, enter the staff username and password you received from ABC-CLIO or your school's database administrator.
5. Click the **Log In** button.

### ***Access for IP Address Users***

If your database has been set up through an IP address, which does not require a username and password, follow the steps below to gain access to the database.

1. Open a browser and go to <http://worldgeography.abc-clio.com>.
2. Click on the **Educator Support Site** link at the upper right of the database's home page.
3. On the login screen, enter the staff username and password you received from ABC-CLIO or your school's database administrator.
4. Click the **Log In** button.

### ***Creating a Shortcut Link***

To set up a shortcut link that will bypass the login screen:

1. Right-click on your desktop.
2. Select **New**.
3. Click **Shortcut**.
4. Type in <http://worldgeography.abc-clio.com/login.aspx?ipaddress=true>.
5. Click **Next** and type in a name for the shortcut.
6. Once you have named the shortcut, click **Finish**.

An icon for the shortcut will now appear on your desktop. Click the icon to automatically open the World Geography home page.

### ***Custom ABC-CLIO Link***

To create a custom-designed ABC-CLIO World Geography link, click on the **User Guide** link in the help menu. Select **Login Process** and use the link under the instructions for **Creating a Shortcut Link**.

### ***Multiple ABC-CLIO Subscriptions***

Users who subscribe to multiple ABC-CLIO databases can use a universal login screen to access their databases.

1. Open a browser and go to <http://databases.abc-clio.com>.
2. On the databases login screen, enter the username and password you received from ABC-CLIO or your school's database administrator.

If you are accessing through an IP address, you will not require a username and password. Simply direct the browser to <http://databases.abc-clio.com>.

### ***Logging Out***

Always remember to log out. To do so, click on **Log Out**. The initial database login screen will appear with the verification that you have logged out of this session displayed at the top. To regain access, you will need to log in again. Logging out is especially important for staff access users, because anyone can access customizable tools from within the Educator Edition.

## HOME

When first logging in from the login screen, you are brought to the Home page. To navigate back to the home page from anywhere in the database, click on the **ABC-CLIO SOLUTIONS** logo in the main navigation bar at the top left of any page or the Home icon on the top right. Below is a brief description of the the database's various sections that can be reached from the Home page.



[Home](#) [Educator Support Site](#) [Switch Database](#) [Logout](#)

## World Geography

Understanding a Changing World

Search this database



[Advanced Search](#)

### Explore by Regions



Geography Concepts



North America



Central America and the Caribbean



South America

[Show All +](#)

### Academic Success Corner

Researching



Writing



Reading



Critical Thinking



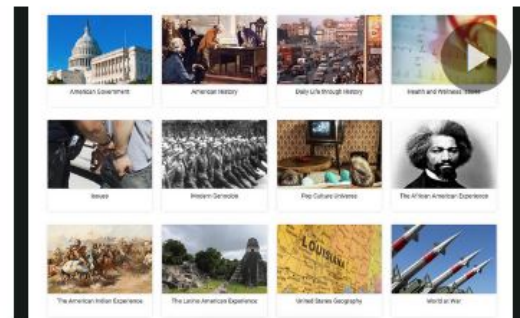
Ask a Cybrarian



CLIOview



### How to Use the Database



### *Educator Support Site (History Hub)*

The History Hub website accessed through this link will help educators customize ABC-CLIO resources into teaching practices. See **Login Process** instructions above.

### *Logout*

Automatically logs a user out of the database.

<http://worldgeography.abc-clio.com>

### *Search this database*

This feature offers a text search of the entire database's contents. [See **Search this database** below]

### *Advanced Search*

Click here to access such Advanced Search options as filtering and searching across multiple databases. [See **Advanced Search**]

### *Explore by Regions*

The Explore by Regions feature allows users to select database topics chronologically. Use the two arrows located on the sides of the carousel of images to scroll through the regions. Alternatively, users can click on the **Show All +** link to view all of the available regions on one page.

### *Geography Concepts*

This section features Overview essays on a variety of concepts related to the study of geography, including: Mapping and Technology, Regional Geography, Physical Geography, Human Geography, Environmental Geography, and Geography in Action. This section will help introduce students to these concepts, and to the important role they play in the study of geography.

### *Academic Success Corner: Student Tools*

The Academic Success Corner consists of four video tutorial series for students: **Writing, Reading, Researching,** and **Critical Thinking**. Also included are the **Ask a Cybrarian** and **CLIOview** features. Each video series offers advice to help students continue strengthening these key academic skills.

- **Researching:** A series of brief videos featuring such researching strategies as Explorative Research, Developing Ideas, Primary vs. Secondary Sources, and Evaluating Sources.
- **Writing:** These entertaining and informative videos focus on different stages of the writing process, and inspire students to improve their writing skills.
- **Reading:** To help students improve their reading skills, these videos feature several techniques, including passive vs. active reading, and other strategies that enhance reading comprehension.
- **Critical Thinking:** Our Critical Thinking videos align with skills that students use in our Investigate Activities, which illustrate what it means to Summarize, Define, Describe, and Classify. Higher-level skill videos address Analyzing, Interpreting, Evaluating, and Arguing. These videos take these seemingly abstract abilities and transform them into concrete processes for students.
- **Ask a Cybrarian:** A source for database assistance—students and teachers can send a question in a simple email, and the Cybrarian responds by providing reference information and help in searching the database.
- **CLIOview:** This tool allows for easy comparison of country-by-country statistics related to World Geography. Users can select one or more countries to compare categories of statistical data, including arable land, length of coastline, and threatened species, among many others.
  1. Select countries from the list on the left by clicking on one or more country names. (Use the Shift key to select an alphabetical block of countries, or the Control key [Command for Macintosh users] to select numerous nations not in an alphabetical block.) Add to the **Selected Countries** list on the right by clicking on **Add**. Similarly, countries can be removed from the list on the left by clicking on the state name and clicking on **Remove**. **Add All** and **Remove All** will add or remove all items from a list, regardless of selections made. Click **Submit** when all desired selections have been made.

2. Selected countries will display in an alphabetical list. From the drop-down menus above this list, choose up to three categories of statistical data to use for comparison. Click **Submit**.
3. Countries and their specific data will appear in an alphabetical list. This list can be sorted by any of the data categories selected.
4. To change the data categories, select another category from one of the drop-down menus and click Submit.
5. Results can be printed, organized by either country or category. Click one of these options from the **Print Display Options** and click **Print Page** to print information. Results may also be organized and viewed in graph format (bar graph, line graph, and pie chart). Click on **Graph Results** to make graph selections.

### ***How to Use the Database***

This introductory video demonstrates how teachers and librarians can easily navigate through ABC-CLIO's Solutions databases to empower student learning. The video displays the databases' student-friendly layout and Search methods, and shows ways of accessing several levels of curriculum-aligned content, student sharing and learning tools, and video lectures—all of which drive students' foundational learning and critical thinking skills.

### ***Research Lists***

This resource is made available to students when a staff member on the account has created and posted a Research List. Click the Research Lists icon to view the names of all Research Lists on the account, the staff person who created them, and the date they were last modified. Clicking on the name of the research list will reveal the titles of reference and curriculum items compiled for that list. Click on the title of a reference item to access it directly from the Research List. If no Research Lists have been created, a selection of lists created by ABC-CLIO editorial staff will appear.

### ***Advisory Board***

The World Geography Advisory Board comprises master high school educators, academic subject specialists, professional librarians, and other content experts. Board members are carefully selected for their knowledge, experience, and unique insights on making history and learning accessible to students. Together, they help determine the editorial scope and direction for each site, consult on new content types, and advise ABC-CLIO on new directions in their fields.

## **EXPLORE BY REGIONS**

World Geography is a broad subject area that lends itself to many topics for exploration. Users can view these topics through the **Explore by Regions** section. Clicking on one of the regions will give users access to a number of topics within that region, each of which provide an in-depth investigation of a particular theme.

Select a topic by clicking on it from the carousel of images on the Home page. Clicking on a topic takes the user to that subject's **Region** page, which serves as a hub for material related to that region. The **Region** page allows the user to select from various **Topic Centers** within that **Region**.



## Central America and the Caribbean

### Topic Centers



Antigua and Barbuda



Bahamas



Barbados



Belize



Costa Rica



Cuba



Dominica



Dominican Republic



El Salvador



Grenada



Guatemala



Haiti

Clicking on one of the Topic Center options brings up introductory **Topic Center Overview** essays designed to help students obtain a general understanding of the subject at hand. To the left of the Overview is a navigation column containing **Topic Center Essays**, **Facts & Figures**, **Investigate Activities**, **Topic Library**, and **CLIOview** sections, which provide topic-specific curriculum, critical thinking, and additional reference material.

## Topic Center Overview

Overview essays provide "big picture" perspectives of a particular topic, establishing key terms, concepts, and themes. These broad essays prepare students to be able to understand the topic in greater detail through reference entries and other resources available in the Topic Center. Links within the Overview text itself connect relevant terms to additional information.

The screenshot shows the World Geography website interface. At the top, there is a search bar with the text "Search this database" and a magnifying glass icon, followed by a link to "Advanced Search". Navigation links include "Home", "Educator Support Site", "Switch Database", and "Logout". The main content area is titled "Mexico Overview" and features a large, intricate golden Aztec sunstone image. Below the image is a paragraph of text describing Mexico's location, population, and cultural diversity. A sidebar on the left lists various categories under "TOPIC CENTER" such as "Mexico", "Geography", "History & Issues", and "Society & Culture".

## Topic Center Essays

Topic Center Essays are a collection of detailed essays that provide information about different aspects of the country regarding: Geography, History & Issues, Society & Culture, and Government & Economy.

## Facts & Figures

The Facts & Figures section of the Topic Center provides extensive statistical information about countries.

The screenshot shows the World Geography website interface for the "Mexico Facts & Figures" page. The top navigation and search elements are identical to the previous screenshot. The main content area is titled "Mexico Facts & Figures" and is divided into two columns of statistics. The left column is titled "COMMUNICATIONS" and lists: Facebook Users (85,000,000 estimate, 2017), Internet Users (73,334,032, 2016), Internet Users (% of Population) (60.0%, 2016), and Land-based Telephones in Use (20,454,644, 2016). The right column is titled "INDUSTRY AND LABOR" and lists: Gross Domestic Product (GDP) - official exchange rate (\$1,223,810,000,000 estimate, 2018), GDP per Capita (\$9,858 estimate, 2019), GDP - Purchasing Power Parity (PPP) (\$2,458,357,000,000 estimate, 2017), and GDP (PPP) per Capita (\$19,903 estimate, 2017). A sidebar on the left lists categories under "TOPIC CENTER", with "Facts & Figures" highlighted.

## Investigate Activities

World Geography's **Investigate Activities** can be accessed through the link on select Topic Center Overview pages. These multi-part interactive activities are designed to help students develop and enrich their critical thinking skills by posing a historical **Inquiry Question** with an "Understand the Question" link to background information, which helps students strengthen their knowledge about the topic. Also provided is an **Activity Worksheet** to assist students in keeping track of their findings, along with links to evidence sources that help them answer the Inquiry Question.

The screenshot shows the World Geography website interface. At the top, there is a search bar and navigation links for Home, Educator Support Site, Switch Database, and Logout. The main content area is titled 'Mexico' and includes a 'Back to Region' link and tabs for Activity 1, Activity 2, Activity 3, and Activity 4. The 'Activity 1: Maya Collapse' section is active, featuring an 'Inquiry Question' (1) about the collapse of Maya civilization, an 'Activity Worksheet' (2) for tracking findings, and 'Sources' (3) with commentary icons. A large image of Maya ruins is also visible.

### 1 Inquiry Question

An essential topic-based question to be addressed. Clicking on **Understand the Question** provides additional support:

- Clarifying Questions to help focus on issues to consider
- Vocabulary to help identify and understand the key terms
- Background Information to provide important context and broader understanding on important individuals, organizations, movements, events, and places associated with the question

### 2 Activity Worksheet

The **Activity Worksheet** provides students with a valuable tool to help their thinking as they respond to the Inquiry Question.

### 3 Sources

Students use key selected sources to help answer the **Inquiry Question**. Clicking into each **Source** brings up not only the source itself, but important questions about who created it, what it discusses, and suggestions for **Context and Things to Consider**.

### Topic Library

The Topic Library section contains numerous images, documents and other references students need to better understand the Topic. All of the material in this section has been carefully curated by subject experts and includes links to information essential to each Topic. Using the **Filters** feature, users can select particular types of resources, and the **Results Per Page** button allows users to select how many are displaying at one time.

The screenshot shows the World Geography website interface. At the top left is the logo "World Geography Understanding a Changing World". A search bar contains the text "Search this database" and a magnifying glass icon. To the right of the search bar are links for "Advanced Search", "Home", "Educator Support Site", "Switch Database", and "Logout". Below the search bar is a "TOPIC CENTER" sidebar with a "Back to Region" link. The sidebar lists categories: Mexico (Overview), Geography (Landforms & Climate, Natural Resources & Agriculture, Environment), History & Issues (History, Contemporary Issues), and Society & Culture (People, Traditions & Etiquette, Arts & Landmarks). The main content area is titled "Mexico" and "Topic Library". It features a "Filters -" button and a "50 Results Per Page -" dropdown. Three search results are listed, each with a checkbox, a title, a resource type, a region, and a brief description.

**World Geography**  
Understanding a Changing World

Search this database

[Home](#) [Educator Support Site](#) [Switch Database](#) [Logout](#)

TOPIC CENTER [Back to Region](#) [Save](#) [Email](#) [Print](#)

**Mexico**

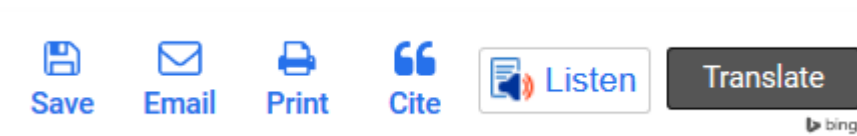
**Topic Library**

Filters - 50 Results Per Page -

- [Privatizing State-Run Oil \(Perspective 2\)](#)  
**Resource Type:** Commentary | **Region:** Central America and the Caribbean, South America, Southwest Asia and North Africa  
In South America, historic circumstances provide examples of how choosing to create or maintain state-run companies can provide economic benefits to the government.
- [A/H1N1 Flu Virus: A Physician's Perspective](#)  
**Resource Type:** Reference Articles | **Region:** Central America and the Caribbean  
Dr. Roni K. Devlin, author of *Influenza*, offers a **physician's perspective** on the H1N1 influenza strain that surfaced during the spring of 2009, triggering a worldwide pandemic alert. Dr. Devlin provides clinical details of the latest flu alert, placing the modern outbreak in a historical context.
- [alternatives to the war on drugs](#)  
**Resource Type:** Reference Articles | **Region:** Central America and the Caribbean  
Critics of the U.S. War on Drugs considered it a damaging policy that undermines U.S. interests in Mexico and other drug exporting nations.

## TOOLS

ABC-CLIO's Solutions databases employ various tools to help students navigate through and make the best use of our content:



### *Save*

Clicking on the **Save** icon on the top, right-hand portion of your screen allows users to save a PDF file to the Cloud using one of three options: Google Drive, Google Classroom, or Dropbox. Users must have an account to these services in order to save files to them. Certain browsers may not support this functionality; if this is the case, the save button will be grayed out.

### *Email*

Click on this icon on the top, right-hand portion of any page to email content from that page.

### *Print*

The **Print** icon is located next to the Email icon and allows users to print the main window of each page.

### *Cite*

The **Cite** icon shows users the three most common forms of citation for the article being referenced: MLA, Chicago, and APA. Users are also able to export the entry to either EasyBib or RefWorks citation creators.

### *ReadSpeaker (Listen)*

This icon activates the **ReadSpeaker** capability, which allows text in the database to be read out loud. For more information about this function, see the **ReadSpeaker/Translation** tool tab in the Help menu.

### *Translate*

Clicking on the **Translate** button will translate the text on the page to one of 12 languages. Users can also click on a language with the ReadSpeaker function to have it read back in that language.

## SITE SEARCH

Whether users are beginning a significant research project or verifying a few facts, the Site Search function is a good place to start researching. To search by text, enter a word or phrase into the Site Search field on the Home page and click the magnifying glass icon.

Search results are grouped into resource types. Using the buttons at the top, the number of results per page can be changed, and search results can be sorted by relevance or title (alphabetical order). To further narrow a search, use the **Filter** option. To do this, select the categories that are of interest and click on Filter. You can also click on the boxes next to search results to save, email, or print a group of entries, and educators that are logged on with the educator password can add the selection to Research Lists. For more searching options, use **Advanced Search** on the right side.

### Advanced Search

The Advanced Search function allows users to pre-select their search criteria based on the type of resource they are searching for as well as the time period to which they would like the results to correspond. The Library section includes General Resources, Media, and Document options, while the Time Periods & Topic Centers section includes the key regions featured in the database. To search, enter a topic into the Advanced Search field and then select a specific category or categories from either the Library or the Topic Center or both. Users also have the option of searching across ABC-CLIO databases to which subscribe to by clicking on the **Search across all databases** link.

**World Geography**  
Understanding a Changing World

[Home](#)   
 [Educator Support Site](#) ▼   
 [Switch Database](#) ▼   
 [Logout](#)

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## Advanced Search

[Search Tips](#)

Limit your search further by using the options below. You can also [search across all databases](#).

### Library

**General Resources**

- Reference Articles
- Biographies
- Timelines
- Facts & Figures
- Glossary Terms
- Commentary
- Essays

**Media**

- Photos & Illustrations
- Political Cartoons, Posters & Document Images
- Audio
- Video
- Flags
- Maps

**Documents**

- Speeches
- Political, Government & Court Documents
- Cultural Documents
- Letters & Narratives
- Newspapers & Magazines
- Quotes

**Topics and Activities**

- Topic Centers
- Investigate Activities

[Clear All](#)

### Regions & Topic Centers

**North America**

- Canada
- United States

**Central America and the Caribbean**

- Antigua and Barbuda
- Bahamas
- Barbados
- Belize
- Costa Rica

**Russia, the Caucasus, and Central Asia**

- Armenia
- Azerbaijan
- Georgia
- Kazakhstan
- Kyrgyzstan
- Russia
- Tajikistan
- Turkmenistan
- Uzbekistan

**Sub-Saharan Africa**

- Angola
- Benin
- Botswana
- Burkina Faso
- Burundi
- Cameroon
- Cape Verde
- Central African Republic
- Chad

## **Website Information**

### ***Terms of Use***

States and clarifies the database's legal terms of use and copyright rules.

### ***Privacy Policy***

This section provides information about ABC-CLIO's privacy policy. ABC-CLIO is committed to protecting the privacy of visitors to its databases. Personally identifiable information is not collected unless willingly provided by database visitors. ABC-CLIO requests that students under the age of 13 ask their parents or teachers for approval before sending any personally identifiable information.

### ***MARC Records***

This link leads to a page with downloadable MARC records for ABC-CLIO databases. Select the appropriate products and click the **Get MARC Records** button.

### ***About***

This section provides information about ABC-CLIO, a publisher of educational and reference products, as well as information on the editorial team behind the database.

## **Databases**

Quick access to subscribed ABC-CLIO databases and the Multiproduct Homepage.

## **Contact**

### ***Customer Support***

Quick access to contact information for technical support or customer questions.

### ***Help***

The Help section provides access to FAQ, Tech Notes, ReadSpeaker/Translation, the User Guide, and Ask the Cybrarian.

### ***FAQ***

Lists the most frequently asked questions users have about the database.

### ***Tech Notes***

Gives information on system requirements, plug-in updates, and downloads.

### ***ReadSpeaker/Translation***

Provides details regarding the use of the ReadSpeaker and Translation tool functions.

### ***Contact Us***

Gives contact information for ABC-CLIO Customer Service and Tech Support.

### ***User Guide***

The User Guide helps users learn how to use and stay current with the database.

### ***Ask the Cybrarian***

The Ask the Cybrarian tool is an online guidance source that provides reference information, search help, and support via email. If several reference searches have not yielded the answers you need, you may want to try the Ask the Cybrarian tool. Questions are submitted in the submission box and then sent to the Cybrarian, who will respond by email to the sender, usually within one to three days.

### ***Cybrarian Q&A***

Frequently asked questions about the Cybrarian and their answers are posted for quick reference.

### ***Shortcuts & Logos***

This page provides directions to add a shortcut to ABC-CLIO's databases onto a desktop or to add hyperlinked logos for ABC-CLIO's Social Studies databases onto a web page.

## **Educator Support Site**

### ***History Hub***

The History Hub website accessed through this link will help educators customize ABC-CLIO resources into teaching practices.